

Part C. Household characteristics

Complete one line for each unit assisted with HOME funds and enter one code only in each block. For projects, which include multiple addresses, complete Part C for each address. For an unoccupied unit, enter unit number, number of bedrooms and total rent and “9” as instructed.

Unit Number. Enter the unit number of each unit assisted with HOME funds.

Number of Bedrooms. Enter “0” for a single-room-occupancy (SRO) unit Or for an efficiency unit; 1 for 1-bedroom; 2 for 2-bedrooms; 3 for 3-bedrooms; 4 for 4-bedrooms and 5 for 5 or more bedrooms.

Occupancy. Enter 1 if the unit is occupied by a tenant; 2 if it is occupied by a homeowner; and 3 if it is vacant.

Tenant in Project prior to the HOME assistance. Enter 1 if the tenant was residing in the project prior to the HOME assistance. Enter 2 if the tenant was not residing in the project prior to the HOME assistance.

Monthly Rent (Including Utilities).

Tenant contribution. Enter the actual rent to the nearest dollar including utilities paid by the tenant at the time of project completion. If the rent includes utilities or if the rent includes partial utilities, e.g. heat, but not electricity, these utility costs must be added to the rent. Compute utility costs for the area (and in the case of partial utilities, compute costs for utilities excluded from the rent), by using the utility allowance schedule provided by the local Public Housing Authority (PHA) in accordance with form HUD-52667, Allowance for Tenant Furnished Utilities and Other Services.

Subsidy Amount. Enter the amount that the tenant receives as a rent subsidy payment (including any utility allowances paid directly to the tenant) to the nearest dollar. If the tenant does not receive a tenant subsidy payment, enter “0”.

Total Rent. Enter the total monthly rent (tenant contribution plus subsidy amount).

Income Data.

Monthly Gross Income. Enter the monthly gross household income.

Percent of Area Median. For each occupied residential unit, enter one code only based on the following definitions:

0-30 Percent of Area Median means a household whose adjusted income is at or below 30 percent of the median family income for the area as determined by HUD with adjustments for smaller and larger families.

30-50 Percent of Area Median means a household whose adjusted income exceeds 30 percent and does not exceed 50 percent of the median family income for the area, as determined by HUD with adjustments for smaller and large families.

50-60 Percent of Area Median means a household whose adjusted income exceeds 50 percent and does not exceed 60 percent of the median family income for the area, as determined by HUD with adjustments for smaller and larger families.

60-90 Percent of Area Median means a household whose adjusted income exceeds 60 percent and does not exceed 90 percent of the median family income for the area as determined by HUD with adjustments for smaller and larger families.

Household Data

Race/Ethnicity-Head of Household: For each occupied residential unit, enter one code only based on the following definitions.

White, Not Hispanic Origin. A person having origins in any of the original peoples of Europe, North Africa or the Middle East, but not Hispanic origin.

Black, Not Hispanic Origin. A person having in any of the black racial groups of Africa, but not of Hispanic Origin.

Native American. A person having origins in any of the original peoples of the North American Continent and who maintain cultural identification through tribal affiliations or community recognition.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, South east Asia, the India subcontinent of the Pacific Islands. For example, China, India, Japan, Korea, the Philippine Islands and Samoa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

Vacant Units. Self-explanatory.

Size of Household. Enter the appropriate number of persons in the household, 1, 2, 3, 4, 5, 6, 7 or 8 or more persons (for households of more than 8, also enter 8). Enter 9 for a vacant unit.

Type of Household: For each residential unit, enter one code only based on the following definitions:

Single/Non-Elderly. One-person household in which the persons is not elderly.

Elderly. One or two person household with a person at least 62 years of age.

Related/Single Parent. A single parent household with a dependent child or children (18 years old or younger).

Related/Two Parent. A two parent household with a dependent child or children (18 years old or younger).

Other. Any household not included in the above 4 definitions, including two or more unrelated individuals.

Vacant Unit. Self-explanatory.

Female Head of Household. Enter 1 if the tenant is a female head of household. Enter 2 if the tenant is not a female head of household.

Rental Assistance. Enter one code only to indicate the type of assistance, if any, being provided to the tenant.

Section 8. Tenants receiving Section 8 assistance through the Section 8 Certificate Program under 34CFR part 882 or the Section 8 Housing Voucher Program under 24CFR part 887.

HOME Tenant Based Rental Assistance. Tenants receiving HOME tenant-based assistance.

Other Assistance. Tenants receiving rental assistance through other Federal State or local rental assistance programs.

No Assistance. Self-explanatory.

Vacant Unit. Self-explanatory.